

Task Force on Day Care Facilities and Services  
Minutes  
September 18, 1985

The first meeting of the Task Force on Day Care Facilities and Services was held in the Calvert Room of the State House in Annapolis, Maryland on Wednesday, September 18, 1985 at 3:00 p.m.

Margaret Rawle, Chair, presided.

The following persons attended:

Members

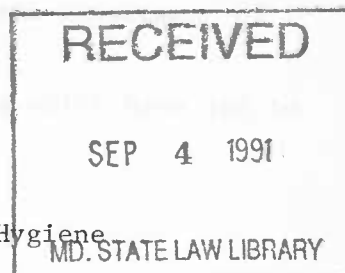
Ms. Evelyn Slaght, Child Advocacy Representative  
Ms. Frances L. Abrams, Consumer Representative  
Mr. Tom Hicks, Provider Representative  
The Honorable Diane Kirchenbauer, House of Delegates Representative  
Ms. Deborah Lewis-Idema, Department of Health and Mental Hygiene Representative  
Dr. Adolphus Spain for Dr. Herman Behling, Maryland State Department of Education Representative  
Dr. Joan Wilson, Advisory Committee for the Office for Children and Youth Representative  
Dr. Robert H. Drachman, Local Health Department Representative  
Mr. Ray Dearborn, Department of Budget and Fiscal Planning Representative  
Mr. John Kyle, Office for Children and Youth Representative

Guests

Ms. Ann Pinella, Baltimore County Government

Staff

Ms. Barbara Bartholomy, Department of Health and Mental Hygiene



The Chair announced that under the requirements of the "Sunshine" law, meeting of this Task Force would be open to the public but that guest participation in discussion would be by invitation only.

The group discussed the charge to the Task Force as presented in the letter sent to Ms. Rawle by Governor Harry R. Hughes. It was agreed that although the focus was on family and group day care, the Task Force could broaden its scope to address peripheral issues relating to children in out of home care but not in public school.

The scope was further refined so that three (3) major areas would be addressed:

- 1) What characteristics and components would be incorporated into an optimal child care system for Maryland?
- 2) a. To what extent do existing laws and regulations embody this optimal system?  
b. To what extent are there gaps and overlaps in the system?  
c. Are existing regulations being implemented consistently on a statewide basis?
- 3) What strategies could move the State toward implementation of an optimal system?

The group agreed to proceed as if it were going to make a substantive interim report to the Governor by December 1, 1985 rather than to focus on July 1, 1986.

This would keep open the option to develop legislation for consideration by the 1986 General Assembly; permit informed response to legislation introduced from other sources; and retain the alternative of taking until July 1, 1986 to complete the task assigned.

Staff support was discussed. The group agreed that staff was essential if the Task Force were to function effectively and objectively. The Chair will discuss the concern with staff in the Appointment Office and explore possibilities with Maryland State Department of Education, Department of Human Resources and Department of Health and Mental Hygiene.

Since the Task Force members are primarily oriented to the Baltimore area, the group agreed that most meetings should be held in the City. John Kyle offered to locate meeting space.

The Task Force will meet again on Wednesday, October 2, 1985 and Wednesday, October 9, 1985 from 3:00 to 5:00 p.m. The primary agenda items will be reports from MSDE, DHR and DHMH about their licensing programs. Each report is expected to explain what the agency does with regard to day care licensing, to present both state and local perspectives, and to identify gaps, overlaps and problems from the agency's perspective. The Health Department will make its presentation on October 2. Department of Human Resources and Maryland State Department of Education will make their presentation on October 9.

In a preliminary attempt to identify some of the concerns which have led to formation of this Task Force, the following were offered:

- a) general complexity of the three (3) agency systems
- b) inconsistency of regulations for similar services
- c) inadequate supply of licensed child care
- d) regulations as inhibition to licensing child care
- e) inconsistent interpretation of regulations
- f) zoning as an impediment to licensing
- g) reasonableness of common health and safety standards for all programs for young children.

Joyn Kyle will seek copies of the Health and Welfare Council Report of March, 1979 which addressed many of these issues. He will send a copy to each Task Force member as background reading.

The meeting was adjourned at 5:00 p.m.

*Barbara H. Bartholomy*  
Barbara H. Bartholomy  
Secretary Pro Tempore

Minutes  
Page Three

Items Distributed\*

A Guide to Child Development Services in Maryland  
COMAR 10.05.01 Group Day Care Centers\*\*  
Number of Licensed Group Day Care Centers in Maryland, July 15, 1985\*\*  
The Team Concept in Child Day Care Licensing in Maryland\*\*  
Licensing Coordinator Relationships Diagram\*\*

Attachments for the Record

Letter of September 3, 1985 from Governor Harry R. Hughes to Ms. Margaret  
Rawle  
Committee Roster  
Agenda

\*copies enclosed for persons unable to attend  
\*\*in preparation for the October 2, 1985 meeting

BHB:tcs

TASK FORCE ON DAY CARE  
FACILITIES AND SERVICES

MINUTES

OCTOBER 2, 1985



On October 2, 1985 the Task Force met for the second time at 5:00 p.m. The meeting was held in the Governor's Conference Room in the state office building on Preston Street in Baltimore.

Margaret Rawle, chairperson, greeted the following persons in attendance:

Mrs. Evelyn Slaght	member	Representative of Child Advocacy Group
Ms. Frances Abrams	member	Consumer
The Honorable Barbara Hoffman	member	Senate
The Honorable Diane Kirchenbauer	member	House
Mr. Frank Farrow	member	Department of Human Resources
Ms. Deborah Lewis-Idema	member	Department of Health and Mental Hygiene
Dr. Robert Drachman	member	Local Health Department
Mr. John Kyle	member	Office for Children and Youth
Ms. Barbara Bartholomy	staff	Department of Health and Mental Hygiene
Dr. Adolphus Spain	staff	Department of Education
Mr. Frank Sullivan	staff	Department of Human Resources
Ms. Jeanette Sorrentino	staff	Department of Education
Mr. Fred Garrett	staff	Local Social Services Department
Ms. Jeri Cushman	guest	Prince George's County YMCA

Mr. Garrett was representing Timothy Griffith, member, and Dr. Spain was representing Dr. Herman Behling, member.

The Chair indicated that in response to her request for staff support such as secretarial services, the Governor's Office directed her to use the services of the three state agencies represented on the Task Force. The Department of Education's offer to record minutes of the meetings was graciously accepted.

The following proposal was made by the Chair regarding the procedure for decision making: that a quorum of eight members be present for doing business, with decisions being made by a simple majority of those present and voting; that two thirds of the complete Task Force membership be required for voting on recommendations to the Governor. Some discussion prevailed with Senator Hoffman objecting to locking into the two thirds membership just yet and further moving that designees not be permitted to vote.

It was agreed that (1) for the present time, a simple majority of the quorum present and voting will be required for making decision; (2) designees will not be permitted to vote; and (3) the consideration for a two thirds membership vote on recommendations to the Governor will be postponed.

Please note on your calendars the following schedule of the next six meetings Except for the October 9, 1985 meeting place which is so designated, you will be notified of the precise place.

October 9, 1985	3 - 5 p.m.	Governor's Conference Room
October 21, 1985	3 - 5 p.m.	Baltimore City
October 28, 1985	3 - 5 p.m.	Baltimore City
November 8, 1985	9:30 - 11:30 a.m.	Baltimore City
November 12, 1985	7:30 - 10:00 p.m.	Annapolis
November 21, 1985	1 - 5 p.m.	Baltimore City

Special efforts will be made to notify the general public (i.e., providers, consumers) about the Annapolis meeting so they have an opportunity to plan to attend.

Ms. Barbara Bartholomy of the Department of Health and Mental Hygiene gave a comprehensive report which described the department's role in the licensing of day care centers. Each member present received a packet of documents pertinent to the purpose, scope of regulations, structure, and functions of the licensing program. Statistical charts and forms are included. Packets for absentee members will be available at the next meeting.

Ms. Bartholomy concluded her remarks by identifying gaps, overlaps and problems from the perspective of Department of Health and Mental Hygiene. Although these were not included in the packet of documents, they will be prepared for distribution at a future meeting.

Dr. Drachman of the Prince George's County Health Department summarized his county's role in the licensing of day care centers. He distributed copies of a flowchart which described the licensing procedures in Prince George's County.

Ms. Bartholomy and Dr. Drachman responded to a number of questions which concerned the relationship between the local and state health departments. Due to insufficient time for questioning, the Chair decided that the first 20 - 25 minutes of the next meeting will be set aside for that purpose.

The meeting was adjourned at 5:00 p.m.

Respectfully submitted,

*Jeanette M. Sorrentino*  
Jeanette M. Sorrentino

Materials Distributed:

Task Force membership list

Agenda for October 2, 1985

Department of Human Resources Day Care Regulations (COMAR 07.02.18)

Packet of Documents about Department of Health and Mental Hygiene  
Program for Licensing Day Care Centers

Flowchart for Child Group Day Care Licensing Procedures in  
Prince George's County

TASK FORCE ON DAY CARE  
FACILITIES AND SERVICES

MINUTES

October 9, 1985



The Task Force held its third meeting in the Governor's Conference Room at 301 West Preston Street, Baltimore, on October 9, 1985. Mrs. Rawle, Chairperson, opened the meeting and asked for corrections to the minutes of the October 2, 1985 meeting. The following corrections were made:

1. Mr. Ray N. Dearborn, member, representing the Maryland Department of Budget and Fiscal Planning was present and his name should be added to the list of those in attendance.
2. It should be recorded that the Chair had announced that there would be staff support for research and analysis from Mr. Ron Forbes of the Department of Human Resources and the Department of Health and Mental Hygiene would provide clerical and word processing.

The following persons attended:

Members

Ms. Frances Abrams, Consumer Representative  
Ms. Sylvia Luekoff for The Honorable Barbara Hoffman, Senate Representative  
Dr. Robert Drachman, Local Health Department Representative  
Mr. Ray Dearborn, Department of Budget and Fiscal Planning Representative  
Ms. Evelyn Slaght, Child Advocacy Representative  
Mr. Timothy Griffith, Local Social Service Department Representative  
Mr. Frank Farrow, Department of Human Resources Representative  
Ms. Deborah Lewis-Idema, Department of Health and Mental Hygiene Representative  
Ms. Joan Wilson, Advisory Committee for the Office for Youth and Children Representative  
Mr. John Kyle, Office for Youth and Children Representative  
Dr. Adolphus Spain for Dr. Herman Behling, Maryland State Department of Education Representative

Staff

Mr. Frank Sullivan, Department of Human Resources

Guests

Mr. Ronald Forbes, Department of Human Resources 576-5279  
Ms. Mary Jane Edlund, Department of Health and Mental Hygiene  
Ms. Vielka Dyer, Montgomery County Department of Social Services  
Ms. Helen Spence, Department of Human Resources  
Ms. Ann Pennella, Baltimore County School Age Child Care

The Chair announced that at the next meeting major problems and strengths of the current licensing system should be identified so that a list can be formulated and prioritized. Since there was no response to the Chair's request for a format, it was agreed that consumers, providers and advocates would be heard first.

October 9, 1985

Questions about the presentation from the local health department at the October 2, 1985 meeting were entertained. Some discussion prevailed subsequent to questions about zoning and the funding of local health department staffing.

Mr. Kyle announced the following locations for future meetings:

October 21, 1985	Room L3, 201 W. Preston Street (off main lobby)
October 28, 1985 )	Room 600, (6th floor) Secretary's Conference Room,
)	Department of Human Resources
November 8, 1985 )	1100 Eutaw Street, Baltimore
November 12, 1985	Calvert Room, State House, Annapolis
November 21, 1985	Governor's Conference Room, 301 W. Preston Street

Mr. Frank Sullivan of Department of Human Resources reported on that agency's procedures for registering family day care. Materials were distributed to each member. Mr. Sullivan's presentation included a presentation by Ms. Vielka H. Dyer of the Montgomery County Department of Social Services about the family day care registration process.

Dr. Adolphus Spain of Maryland State Department of Education made a presentation about that agency's responsibilities for approving (i.e., licensing) nonpublic schools. It included, of course, the procedure for approval of before and after school day care services in approved nonpublic schools. Each Task Force member received a packet of materials.

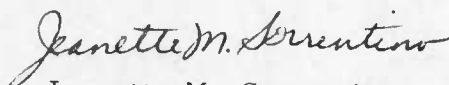
Following the presentations, the Chair opened the floor for questions. Ms. Lewis-Idema raised the issue of the three different environments that the three agencies regulate and suggested that the Task Force consider this issue at the next meeting because the differences in environments/nature of programs may merit different regulatory procedures.

Mr. Dearborn reiterated the invitation to guests for submitting written concerns to the Task Force.

The Chair stated there would be time allocated at the next meeting for further questions.

Please note that those materials distributed at meetings designated for members of the Task Force who are absent will be stored in Mr. Kyle's office on the same floor of 301 W. Preston Street as the Governor's Conference Room and can be picked up there. The meeting was adjourned at 5:05 p.m.

Respectfully submitted,



Jeanette M. Sorrentino  
Recording Secretary  
Maryland State Department of Education



TASK FORCE ON DAY CARE  
FACILITIES AND SERVICES

MINUTES

October 21, 1985



Ms. Rawle opened the fourth meeting of the Task Force and asked for approval of the October 9, 1985 minutes. Since there were no questions, the minutes were accepted. Ms. Rawle announced that we must enter the State House from the ground floor for the November 12th meeting in Annapolis.

Listed below are those persons in attendance:

Members

Ms. Frances Abrams, Consumer Representative  
Mr. Ray Dearborn, Department of Budget and Fiscal  
Planning Representative  
Ms. Sylvia ~~Talk~~off for The Honorable Barbara Hoffman,  
Senate Representative  
Dr. Herman E. Behling, Maryland State Department of Education  
Mr. Timothy Griffith, Local Social Service Department Representative  
~~Dr.~~ Evelyn Slaght, Child Advocacy Representative  
Dr. Robert Drachman, Local Health Department Representative  
Mr. Frank Farrow, Department of Human Resources Representative  
Ms. Margaret Rawle, Public-at-Large  
Ms. Joan Wilson, Advisory Committee for the Office for Youth and  
Children Representative  
Mr. John Kyle, Office for Youth and Children Representative  
Ms. Deborah Lewis-Idema, Department of Health and Mental Hygiene  
Representative

Staff

Mr. Frank Sullivan, Department of Human Resources  
Ms. Barbara Bartholomy, Department of Health and Mental Hygiene  
Dr. Adolphus Spain, Maryland State Department of Education

Guests

Ms. Ann Pennella, Baltimore County School Age Child Care  
Ms. Helena Hicks, Department of Human Resources/Social  
Security Administration  
Mr. Ronald Forbes, Department of Human Resources

Ms. Rawle indicated that soon the group would have to decide on a system for voting. Some time will be allocated at the next meeting for a discussion and decision.

Ron Forbes explained a chart he drafted and distributed describing state requirements for out-of-home child care.

Questions regarding the presentations at the last meeting were entertained. Mr. Frank Sullivan and Mrs. Helena Hicks, family day care specialist, responded to questions raised about the number of licensed family day care homes

October 21, 1985

and the extent to which providers are questioned about other income. Dr. Drachman reiterated the issue Ms. Lewis-Idema raised at the October 9, 1985 meeting about different care environments in terms of whether there are guidelines that accompany COMAR 13A.09.09. Dr. Spain responded to questions about whether Maryland State Department of Education has ever had to close a school. Ms. Abrams requested a copy of the evaluation form Maryland State Department of Education uses on annual visits.

The Chair requested that the three agencies provide Ron Forbes with information in response to the items Dr. Drachman listed and distributed at their earliest convenience.

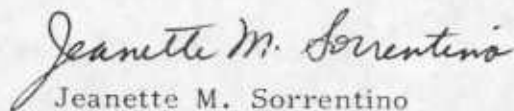
Joan Wilson raised some questions for the three agencies regarding personnel requirements and the number of CDA credentialed staff. Mr. Dearborn requested an extension of time for more questions; the Chair accepted a motion which was seconded and passed for an extension of time for questions. Ms. Slaght raised a question about whether there is information available on how other states regulate. If anyone has suggestions or information in this respect, please call Ron Forbes at 576-5279.

Fran Abrams made a presentation about problems from the consumer's perspective. She distributed material identifying problems and tentative recommendations. Discussion prevailed following Fran's presentation.

Evelyn Slaght made a presentation about problems from the advocate's perspective. She will distribute material at the next meeting regarding her presentation. Discussion prevailed.

Ms. Rawle adjourned the meeting at 5:20 and indicated that the next meeting would be addressed to further identifying problems.

Respectfully submitted,



Jeanette M. Sorrentino  
Recording Secretary  
Maryland State Department of Education

# NOTICE OF EXTENDED MEETING TIME

Monday	October 28, 1985	3:00 - 5:30
Friday	November 8, 1985	9:30 - 12:00

Because of the amount of information we are reviewing and the need for adequate time for questions, I have extended these meetings by 30 minutes. I hope you will be able to fit this extra time into your schedules. Thank you.

Margaret Rawle, Chair

TASK FORCE ON DAY CARE  
FACILITIES AND SERVICES

MINUTES

November 8, 1985

Chairperson Rawle opened the November 8, 1985 meeting of the Task Force on Day Care Facilities and Services. The minutes were accepted as read; however, Ms. Rawle asked that Ronald Forbes be listed as staff instead of guest with respect to the amount of work he is doing for the Task Force. The Chair then announced a change in the meeting place for the Tuesday evening November 12, 1985 meeting in Annapolis from the Calvert Room to Room 400 of the Senate Office Building. Listed below are those persons in attendance at the November 8th meeting of the Task Force:

Members

Dr. Herman Behling, Maryland State Department of Education  
Ms. Frances Abrams, Consumer Representative  
Dr. Joan Wilson, State Advisory Committee for Children and Youth  
Dr. Evelyn Slaght, Representative of Child Advocacy Group  
Ms. Jean A. Weaver, Provider  
Ms. Deborah Lewis-Idema, Department of Health and Mental Hygiene  
Ms. Margaret S. Rawle, Public-at-Large  
Dr. Robert H. Drachman, Local Health Department  
Mr. Frank Farrow, Department of Human Resources  
Mr. Ray Dearborn, Department of Budget and Fiscal Planning  
Mr. John E. Kyle, Office for Children and Youth  
The Honorable Barbara Hoffman, Senate

Staff

Mr. Frank Sullivan, Department of Human Resources  
Ms. Barbara Bartholomy, Department of Health and Mental Hygiene  
Mr. Ronald Forbes, Department of Human Resources

Guests

Ms. Joan Case, Department of Economic and Community Development

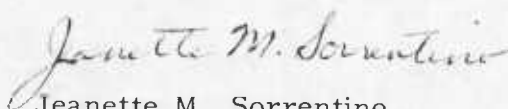
Dr. Drachman made a presentation on materials he prepared comparing the regulatory procedures of the Department of Education and the Department of Health and Mental Hygiene. The Chair asked staff from the Department of Health and Mental Hygiene and the Department of Education to make corrections or additions to Dr. Drachman's report which they did. Some questions were entertained and discussion prevailed.

The Chair called on Ms. Lewis-Idema for some comments. Her commentary concerned the principal purpose of regulation and license. Discussion followed Ms. Lewis-Idema's presentation.

The Chair called on Senator Hoffman for a legislative perspective. Senator Hoffman's comments concerned the need for consistency in terms of a statement of philosophy applicable to children regardless of the type of program they are in. Senator Hoffman's comments also stimulated discussion.

Ms. Rawle then asked Ron Forbes to present the material he had prepared in order to provide the Task Force with a focus concerning issues and recommendations that had been considered in previous reports. Since the Task Force was in agreement that there is an absence of a stated philosophy, the Chair directed three volunteers (Fran Abrams, Evelyn Slaght and Dr. Drachman) to draw up a philosophical statement for the Task Force's consideration at the November 18th meeting. Discussion prevailed with references to and quotations from documents/organizations that have dealt with the issues outlined in the material which Ron Forbes distributed. Ms. Rawle adjourned the meeting at 11:30 a.m.

Respectfully submitted,



Jeanette M. Sorrentino  
Recording Secretary

Materials Distributed

1. SOME COMPARISONS OF THE CHILD CARE FACILITIES LICENSING CHARACTERISTICS OF EDUCATION (Department of Education) AND HEALTH (Department of Health and Mental Hygiene), DRAFT, Dr. Robert H. Drachman
2. Tentative Suggestions: Professional Child Day Care Regulations/Recommendations, Dr. Robert H. Drachman
3. Problems in the Regulation of Day Care Settings, Department of Human Resources, Mr. Frank Farrow
4. PRIORITIZED LIST OF PROBLEMS/RECOMMENDATIONS RELATING TO THE REGULATION OF CHILD CARE PROGRAMS IN MARYLAND, Maryland Committee for Children, Inc., Evelyn Slaght
5. Complaints and Unfavorable Comments Against Licensed Group Day Care Centers, Maryland Department of Health and Mental Hygiene, Barbara Bartholomy
6. STATE REQUIREMENTS - OUT-of-HOME CHILD CARE, Ronald Forbes (This is a correction of the same form that Mr. Forbes distributed at the October 2, 1985 meeting of the Task Force.)
7. A packet of letters Ms. Rawle has received from concerned citizens regarding the issues and problems the Task Force is addressing
8. ISSUES AND RECOMMENDATIONS (An outline of issues and recommendations which Ron Forbes put together from previous reports for the Task Force to consider)
9. DAY CARE FACILITIES LOAN GUARANTEE FUND, Maryland Department of Economic and Community Development, Ms. Joan Case

TASK FORCE ON DAY CARE  
FACILITIES AND SERVICES

MINUTES

November 12, 1985



A meeting of the Task Force on Day Care Facilities and Services was held on Tuesday evening, November 12, 1985 in Annapolis for the specific purpose of providing an arena for the public to express their concerns and interests in the problems and issues. The following members of the Task Force were present:

Members

Dr. Robert H. Drachman, Local Health Department  
The Honorable Barbara Hoffman, Senate  
Mr. Frank Farrow, Department of Human Resources  
Mr. Timothy Griffith, Local Social Service Department Representative  
Mr. Ray Dearborn, Department of Budget and Fiscal Planning  
Ms. Frances Abrams, Consumer Representative  
Ms. Margaret S. Rawle, Public-at-Large  
Mr. John E. Kyle, Office for Children and Youth  
Dr. Joan Wilson, State Advisory Committee for Children and Youth  
Dr. Herman Behling, Maryland State Department of Education  
Dr. Evelyn Slaght, Representative of Child Advocacy Group  
The Honorable Diane Kirchenbauer, House

Staff

Mr. Frank Sullivan, Department of Human Resources  
Ms. Barbara Bartholomy, Department of Health and Mental Hygiene

Following Chairperson Rawle's welcoming remarks and general directions concerning leaving their written testimony, names and addresses, the speakers were called in the following order to make their testimony:

SPEAKER

ORGANIZATION

Ms. Sarah Donnelly	AIMS
Ms. Flora Pristoop	Prince Georges Child Care Association
Ms. Margaret Santini	Woodyard Road Nursery, Inc. (Prince Georges County)
Mr. C. A. Murphy Jr.	State Advisory Committee to Maryland Office of Children and Youth
Ms. Pat Kinney	University of Maryland and MCAEYC
Mr. Jim Savitz	Gaithersburg and Upper Montgomery Chamber of Commerce
Ms. Anne Chambers	Indian Creek School
Ms. Nina Olin	Town and Country School
Mr. James Hockenberry	Maryland Association of Christian Schools
Mr. John Ford	Kiddie World, Inc.
Ms. Phyllis A. Diggs	Prince Georges County Government (representing Parris Glendening)
Ms. Carolyn Wilkins	Kiddie Christian Kollege, Inc. (Salisbury, Maryland)

Ms. Betty Freedman  
Ms. Barbara Elder  
Ms. Mona Criswell  
Ms. Heather Callister  
Ms. Joyce Dowling

Ms. Vera Moore

Ms. Juanita Spivey  
Ms. Daisey Glover  
Ms. Sharon Wilson

Ms. Cathy Foulks

Ms. Linda Eggbeer

Ms. Cecelia A. Haty  
Nancy Straight

Fred Kendall

Kiddie Land Child Development Center  
Mayor's Office for Children and Youth  
Play Centers, Inc.

YMCA Greater Baltimore

Prince Georges County Family Day  
Care Association

Prince Georges County Family Day  
Care Association

Day Care Provider, Baltimore 21207

Day Care Provider, Baltimore 21207

Infant Group Day Care, Dorchester  
County

Prince Georges County Family Day  
Care and Little Folks Early  
Learning Center, Inc.

Family Day Care Association of  
Montgomery County

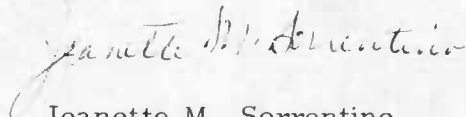
Pixie Day Care

Family Day Care Provider, Instructor  
Prince Georges Community College  
Alexander Schools

Written testimony was submitted by eight of the speakers. Several promised that they would submit their written testimony at a later date. Copies of the written testimony that were not distributed to each member of the Task Force can be requested by contacting the recording secretary of the Task Force at 659-2162.

The meeting was adjourned at 10:20 p.m.

Respectfully submitted,



Jeanette M. Sorrentino  
Recording Secretary



TASK FORCE ON DAY CARE  
FACILITIES AND SERVICES

MINUTES

November 18, 1985

The November 18, 1985 meeting of the Task Force on Day Care Facilities and Services was called to order by Chairperson Rawle. She asked for approval of the minutes from November 8th and from November 12th and they were accepted. Listed below are those persons in attendance at the November 18th meeting:

Members

Dr. Herman Behling, Maryland State Department of Education  
Dr. Evelyn Slaght, Representative of Child Advocacy Group  
Ms. Frances Abrams, Consumer Representative  
Ms. Margaret S. Rawle, Public-at-Large  
Mr. John E. Kyle, Office for Children and Youth  
Mr. Frank Farrow, Department of Human Resources  
Ms. Deborah Lewis-Idema, Department of Health and Mental Hygiene  
Dr. Joan Wilson, State Advisory Committee for Children and Youth  
Dr. Robert H. Drachman, Local Health Department

Staff

Ms. Barbara Bartholomy, Department of Health and Mental Hygiene  
Mr. Frank Sullivan, Department of Human Resources

Ms. Rawle announced that the last scheduled meeting is November 21st and that time would be allocated at this meeting to schedule future meetings. It was also announced that the testimonies submitted but not distributed at the hearing would be sent to Task Force members in the near future.

Fran Abrams made a presentation about the material she distributed which her subcommittee had prepared concerning a philosophical statement. Discussion of the document prevailed item by item. A revised copy will be distributed for further discussion since time did not allow for a complete review.

It was agreed that at the next meeting the Task Force would continue to abide by the decision that only members will vote; there will be no proxy voting. Every effort will be made, however, to exercise sensitivity to the feelings of absent members.

The group scheduled two meetings for December as follows, the places to be announced:

December 4, 1985

9:30 a.m. to 12:00 noon

December 5, 1985

5:30 p.m. to 8:00 p.m.

*Chair being  
Rm 301 / Bas floor / 201 W Preston  
Nov. Conf. Rm / 301 W Preston (Enter  
through conference door)*



Thanks were expressed for the coffee provided by Ron Forbes and for the cups and pastries provided by Jean Sorrentino. The meeting was adjourned at 8:05 p.m.

Respectfully submitted,

*Jeanette M. Sorrentino*

Jeanette M. Sorrentino  
Recording Secretary

MATERIALS DISTRIBUTED

1. Questions To Ask When Looking For Child Care, flyer, prepared by the Maryland Commission for Women published in conjunction with The Maryland Committee for Children, Inc. Peg Rawle
2. Philosophical Issues Frank Sullivan
3. Philosophy to Support the Regulation of Child Care in Maryland Fran Abrams, Bob Drachman, Evelyn Slaght
4. Memo Re: Interim Manual for Regulations and Licensing Procedures for Group Day Care Centers in Maryland Barbara Bartholomy
5. Memo Re: Draft Environmental Regulations for "Group Home" Type Care Facilities Barbara Bartholomy

TASK FORCE ON DAY CARE  
FACILITIES AND SERVICES

MINUTES

November 21, 1985

Chairperson Rawle opened the meeting at 1:20 p.m. and announced that in the absence of a quorum today this would be a "subcommittee" meeting to make recommendations to the Task Force.

*Abrams*  
Ms. ~~Warren~~ distributed revisions to the material which was discussed and reviewed at the November 18th meeting. Some discussion prevailed about terminology.

(An eighth Task Force member arrived at 1:35 so Ms. Rawle called the meeting of the Task Force to order.) Minutes of November 18th were approved as written.

The meeting then addressed the revisions which Ms. *Abrams* ~~Warren~~ distributed item by item.

It was voted upon and agreed that number 8 as it appears in the revision would remain that way.

It was agreed that item 9 would be changed as follows: the phrase "for children below the age of mandatory attendance" will be replaced by "of out-of-home child care" and that the word "young" be deleted.

It was agreed that item 10 would be deleted and its intent would be inserted in the "suggested language for a philosophical basis underlying the regulations of all forms of out-of-home child care in Maryland."

Discussion then reverted to the original document Ms. *Abrams* ~~Warren~~ had distributed at the November 18th meeting in an attempt to complete it.

*Abrams*  
The Chair directed Ms. ~~Warren~~ to send a clean copy of the definitions, as revised, to her office and she would see that it would be duplicated and forwarded to members for later discussion.

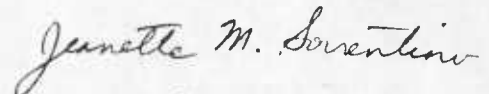
Ron Forbes and Frank Farrow from DHR distributed a document outlining the issues in a work sheet format for the Task Force to focus on in terms of a checklist for prioritizing. Mr. Farrow explained the format. The Chair corrected: "Major Category: II Issue #1. a." to read "Nursery schools are visited at least annually; subject to statewide fire and safety rules and local health rules." The Chair also recommended adding to "Major Category: I Issue 3" item "c" to read "Small group centers are not being encouraged pursuant to the legislative mandate."

The Chair assigned small groups to review the checklist and prioritize issues. At 4:30 p.m. the Task Force reconvened to exchange their group reports.

The Chair directed the group leaders to submit their recommendations for the next meeting's agenda. One of the first items of business at the next meeting will be to vote on the statement of philosophy underlying the regulation of child care programs.

The meeting was adjourned at 5:15 p.m.

Respectfully submitted,



Jeanette M. Sorrentino  
Recording Secretary

#### ATTENDANCE AT NOV.21st MEETING

##### Members

Dr. Herman E. Behling, Maryland State Department of Education  
Mr. Frank Farrow, Department of Human Resources  
Mr. John Kyle, Office for Children and Youth  
The Honorable Barbara Hoffman, Senate  
Ms. Peg Rawle, Public-at-Large  
Ms. Frances Abrams, Consumer Representative  
Mr. Ray Dearborn, Department of Budget and Fiscal Planning  
Mr. Timothy Griffith, Local Social Service Department  
The Honorable Diane Kirchenbauer, House  
Ms. Jean Weaver, Provider

##### Staff

Ms. Barbara Bartholomy, Department of Health and Mental Hygiene  
Mr. Frank Sullivan, Department of Human Resources  
Mr. Ron Forbes, Department of Human Resources

##### Guests

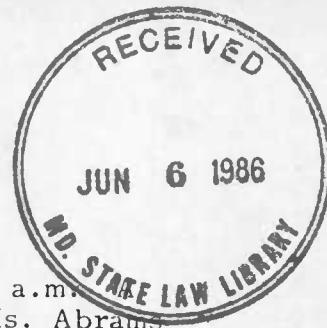
Ms. Sandy Skolnick representing Dr. Evelyn Slaght, Member  
Mr. Markus Gradecak, Department of State Planning (Capital Progras)

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#### MATERIALS DISTRIBUTED

- |  |                    |
|--|--------------------|
| 1. Revisions to Philosophy material  | Fran Abrams        |
| 2. Worksheet Outlining Issues  | Frank Farrow       |
|  | Ron Forbes         |
| 3. "The Challenge of Administrative Location of<br>Human Services Facility Regulation" | Barbara Bartholomy |

TASK FORCE ON DAY CARE  
FACILITIES AND SERVICES  
MINUTES  
December 4, 1985



Chairperson Rawle called the meeting to order at 9:30 a.m. A correction was made to the minutes of November 21, 1985; Ms. Abrams was mistakenly referred to as Ms. Warren in the second, fourth, eighth and ninth paragraphs. The recording secretary apologizes for this error.

Since there were no announcements, the group immediately addressed the proposed philosophical statement. Dr. Behling moved that "nursery school" be deleted from line 4 of the definition of "out-of-home child care" and that "nursery school" and "kindergarten" be added to the last line which begins "'Out-of-home child care' does not include..." For the sake of discussion, Mr. Griffith seconded the motion. Discussion prevailed; a vote was taken and the motion was defeated.

Ms Abrams moved that "kindergarten" be added after "nursery school" in line 4; it was seconded and the motion was passed.

Mr. Griffith initiated discussion concerning whether public schools are regulated by the State. The discussion which followed also concerned the last sentence which begins "'Out-of-home child care' does not include..." Ms. Rawle clarified the issue in terms of the purview of the Task Force's responsibility. It was moved and seconded that the last sentence be amended to insert "legally mandated" before "public" and the motion was passed.

A motion was made, seconded and carried that the two sentences comprising number 9 of the proposed "Statement of Philosophy" be reversed and that the word "however" be inserted between "out-of-home child care" and "must."

It was moved, seconded and passed that the word "acceptable" be inserted before "services" in the first sentence of number 8 of the proposed "Statement of Philosophy."

A motion was made, seconded and passed to include the "Statement of Philosophy" in the report to the Governor.

Senator Hoffman distributed a subcommittee report about interagency organization and coordination issues.

Delegate Kirchenbauer distributed subcommittee reports about resource issues and philosophical issues.

Discussion prevailed concerning the concept of legislative order as opposed to executive order and it was emphasized that an executive order does not necessarily carry over when there is a change in governors.

The concepts of consolidation and interagency cooperation were discussed. Although the reports of two subcommittees seemed to favor

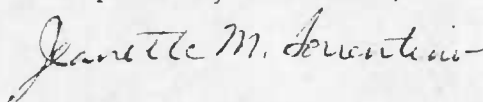
a type of mandated interagency licensing group, discussion prevailed about the notion of one set of regulations.

It was moved, seconded and passed that a permanent interagency licensing workgroup be established and guided by the Statement of Philosophy adapted by the Task Force. The Chair suggested that members come to the next meeting (12/5/85) with specific parameters in mind for fleshing out the proposal of an interagency licensing workgroup concerning its operation, authority, the proposed "small group" and "large group" etc.

There were two additional meetings scheduled as follows:

1. December 12, 1985      4:30-7:00
2. December 19, 1985      3:30-6:00  
Meeting place to be announced for both meetings.

Respectfully submitted,



Jeanette M. Sorrentino  
Recording Secretary

#### ATTENDANCE AT DECEMBER 4th MEETING

##### Members

Dr. Joan Wilson, State Advisory Committee for Children and Youth  
Ms. Frances Abrams, Consumer Representative  
Mr. Ray Dearborn, Department of Budget and Fiscal Planning  
Ms. Deborah Lewis-Idema, Department of Health and Mental Hygiene  
Mr. Timothy Griffith, Local Social Service Department  
Dr. Robert Drachman, Local Health Department  
Dr. Evelyn Slaght, Representative of Child Advocacy Group  
Ms. Jean Weaver, Provider  
Dr. Herman E. Behling, Jr., Maryland State Department of Education  
The Honorable Barbara Hoffman, Senate  
The Honorable Diane Kirchenbauer, House  
Mr. John E. Kyle, Office for Children and Youth

##### Staff

Ms. Barbara Bartholomy, Department of Health and Mental Hygiene  
Mr. Ronald Forbes, Department of Human Resources

Guests

Ms. Helen Spence, Department of Human Resources representing Mr. Frank Sullivan, staff and Mr. Frank Farrow, member.

MATERIALS DISTRIBUTED

1. Copies of Testimony Submitted on November 12, 1985 Hearing
2. Subcommittee Report/Major Category II: Interagency Organization and Coordination Issues
3. Subcommittee Report/Major Category I: Philosophical Issues
4. Subcommittee Report/Major Category III: Resource Issues
5. Revision of "Suggested Language for a Philosophical Basis..." based on discussion of November 21, 1985.



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## DEPARTMENT OF HEALTH AND MENTAL HYGIENE

201 WEST PRESTON STREET • BALTIMORE, MARYLAND 21201 • (301) 225-6744

ADELE WILZACK, R.N., M.S., SECRETARY

ERIC M. FINE, M.D., M.P.H., DIRECTOR

December 9, 1985

### Governor's Task Force on Day Care Facilities and Services Minutes December 5, 1985

The eleventh meeting of the Governor's Task Force on Day Care Facilities and Services was held in the Governor's Conference Room, 301 West Preston Street, Baltimore, Maryland on Thursday, March 5, 1985. Chairperson, Margaret Rawle, called the meeting to order at 5:35 p.m.

The following persons were present:

#### Members

Dr. Herman E. Behling, Jr., Maryland State Department of Education  
Mr. Ray Dearborn, Maryland State Department of Budget and Fiscal Planning  
Dr. Robert Drachman, Local Health Representative  
Mr. Frank Farrow, Maryland State Department of Human Resources  
Mr. John Kyle, Office for Children and Youth  
Ms. Deborah Lewis-Idema, Maryland State Department of Health and Mental Hygiene  
Ms. Evelyn Slaght, Child Advocacy Group  
Dr. Joan Wilson, State Advisory Committee for Children and Youth

#### Staff

Ms. Barbara H. Bartholomy, Maryland State Department of Health and Mental Hygiene  
Mr. Ronald Forbes, Maryland State Department of Human Resources  
Mr. Frank Sullivan, Maryland State Department of Human Resources

Although the nine members present constituted a quorum for purposes of conducting business, 10 members are required in order to vote on recommendations for inclusion in the report to the Governor. Therefore recommendations in these minutes were given tentative approval, subject to a quorum of 10.



The group discussed the general question of the purpose of the recommendations being made. There was consensus that these were not agenda items for the "Work Group" (the concept approved at the December 4, 1985 meeting) but were to be included as recommendations in the report to the Governor.

John Kyle reported for Sub Committee IV: Specific Regulatory Issues.

By consensus, the group approved the recommendation that the Task Force encourage and support efforts to achieve youth camp regulations.

By consensus, the group approved the recommendation that the Department of Health and Mental Hygiene be supported in its efforts to promulgate regulations for infant care, that those regulations be published by June 30, 1986 and that every effort be made to have those regulations in effect by December 31, 1986.

By consensus, the group approved the recommendation that the Task Force encourage expeditious and thorough implementation of the recommendations of the Child Protection Review Panel by the Department of Health and Mental Hygiene.

John Kyle made a motion that the definition of infants and the number of children permitted in family day care be studied by the Task Force and that the State Fire Marshal be included in that study. The motion was seconded by Evelyn Slaght. Ray Dearborn moved that the motion be amended to include study of the concept that the number of children cared for in a family day care home could vary depending on the qualifications of the provider. Mr. Kyle and Ms. Slaght accepted the amendment. After discussion, the motion as amended was carried.

John Kyle made a motion to add to the (family day care) statute that regulations shall provide for training requirements for providers. The motion was seconded by Joan Wilson. Evelyn Slaght moved that the words "as appropriate" be added to the end of the motion. Mr. Kyle and Dr. Wilson accepted the amendment. After discussion, the motion as amended was carried.

John Kyle made a motion to change the statute to indicate that inspections of family day care homes are to be conducted at least once a year (once every 12 months). Evelyn Slaght seconded the motion. Ms. Lewis-Idema moved that the words "once a year" be dropped. Mr. Kyle and Ms. Slaght accepted the amendment. After discussion in which the need for resources to accomplish the inspections was emphasized, the motion as amended was carried.

Mr. Kyle will prepare language for the recommendations listed above for approval by the Task Force.

The Chairperson directed discussion to the report of Sub-Committee I: Philosophical Issues. Frank Farrow will prepare language for recommendation 2a which reflects the statutory responsibilities of MSDE, DHR and DHMH while emphasizing the working relationships which the "Workgroup" will mandate.



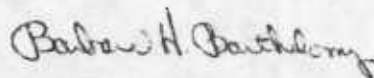
Ray Dearborn reported for Sub-Committee II: Interagency Organization and Coordination Issues. Since the Task Force adopted the sub-committees' recommendation that the report to the Governor include the recommendation that there be an interagency licensing workgroup, the sub-committee has discussed possible refinements of their initial proposal. Mr. Dearborn recommended that the issues of hearings and reports be removed from the mandated responsibilities section and placed in a process section. Evelyn Slaght made a motion to include examining resources available and making recommendations about resources needed to accomplish licensing as additional mandated responsibilities for the Workgroup. The motion was seconded by Mr. Dearborn and carried.

By consensus, the group agreed that the scope of the activities of the Workgroup shall not be limited to issues in common. The group also agreed that the reporting requirement should include accomplishments as well as activities, that departmental representation should include both the Secretary or the Secretary's designee and the primary program person, that a plan for rotating the chairmanship should be included, and that the chairman should be responsible to call meetings at least quarterly and to develop the agenda.

Mr. Dearborn will prepare language for the concepts listed above for approval by the Task Force.

John Kyle announced that the Task Force meetings scheduled for December 12, 1985 from 4:30 to 7:00 and December 19, 1985 from 3:30 to 6:00 will be held in the Governor's Conference Room.

The meeting was adjourned at 8:05 p.m.



Barbara H. Bartholomy  
Secretary Por Tempore

#### Materials Distributed

Testimony from the Family Day Care Association of Montgomery County, Inc.  
Summary Report of Regional Meetings Held by the State Advisory Committee to  
the Office for Children and Youth from Dr. Wilson

BHB:Tcs



GOVERNOR'S TASK FORCE ON DAY CARE  
FACILITIES AND SERVICES

MINUTES

December 12, 1985

The twelveth meeting of the Governor's Task Force on Day Care Facilities and Services was held in the Governor's Conference Room, 301 West Preston Street, Baltimore, Maryland on Thursday, December 12, 1985. Chairperson, Margaret Rawle, called the meeting to order once a quorum was met.

The following persons were present:

Members:

Dr. Herman E. Behling, Jr., Maryland State Department of Education  
Mr. John Kyle, Office of Children and Youth  
Mr. Frank Farrow, Maryland Department of Human Resources  
The Honorable Barbara Hoffman, State Senator  
Dr. Evelyn Slaght, Child Advocacy Group  
Ms. Frances Abrams, Consumer Representative  
The Honorable Diane Kirchenbauer, House of Delegates  
Dr. Robert Drachman, Local Health Department  
Ms. Deborah Lewis-Idema, Maryland Department of Health and Mental Hygiene  
*John Wilson, Advisory Committee for*

Staff:

Mr. Frank Sullivan, Department of Human Resources  
Mr. Ronald Forbes, Department of Human Resources  
Ms. Barbara H. Bartholomy, Department of Health and Mental Hygiene

The minutes from the December 5, 1985 meeting were approved as presented.

The Chairperson distributed an interim report, outline. General discussion of the outline items followed.

The group by consensus approved sections 1 Background and 2 Defining the Issues.

Discussions then moved to Section III Recommendation. The following changes were recommended to Section III C, Family Day Care.

1. Change C.1.a. to "DHR regulations shall have authority to provide for training requirements for providers as appropriate.
2. Delete 2.a. Expand scope of orientation sessions. Mr. Farrow commented that DHR would pick this item up for action.
3. Change 3.a. to read "Increase field staff as necessary to prevent backlogs..."
4. Change 3.b. to read "Increase resources to provide mandatory training to local staff.

By consensus the group approved Section III C as changed.

Discussion continued to Section III D Day Care Centers

Peggy Rawle suggested that D.4. (develop separate regulations to encourage small group centers as per the legislative mandate) be moved to Section IV Priorities.

There was general agreement that no legislation was needed in the Day Care Center Area Section III D. The following changes to Section III D were discussed and approved by consensus.

1. Change III D 1. to read "Provide mandatory training to local staff."
2. Change III D 2. to read "Develop infant center regulations by June 30, 1986; every effort be made to have the regulations in effect by December 31, 1986."

As part of the discussion on Section III D, Day Care Centers, Senator Hoffman asked DHMH staff, if they had an estimate of the number of staff they would need to complete the work required to comply with Section III D. Deborah Lewis-Idema said she would have an estimate to present to the Task Force at a later date.

Senator Hoffman suggested to DHMH to provide training for local staff centrally.

Discussion followed concerning DHMH providing training for local health day care staff and whether or not the local staff were required to attend.

Delegate Kirchenbauer questioned whether or not the Task Force was planning to recommend any changes in the infant and school-age group sizes for family day care.

John Kyle responded by reporting on discussion from the previous meeting relating to these issues. Specifically the group at the last Task Force meeting felt the issues needed to be discussed more fully. He pointed out that a statutory base already existed to accommodate Delegate Kirchenbauer's concerns. The small group center program may be able to increase infant and school-age child care. No legislation would be required. DHMH would have to develop appropriate regulations.

By consensus, the group approved structuring the format of III C and D in parallel form (i.e. Legislative, budget).

The Chairperson directed discussion to Section III E Nonpublic Schools.

By consensus the Task Force approved changing III E 2. to "Increase resources to provide the above service."

The group then discussed whether or not III E should be included as a part of III D Day Care Centers or whether C, D and E should be changed to reference the three Departments.

The Chairperson agreed to make the changes to C, D and E.

Senator Hoffman asked what DOE does in their before and school program which is different from DHMH to prevent problems. Discussion followed.

By consensus the Task Force approved III F "Support of Existing Projects, Proposals", with Frank Farrow developing suitable language for F 2.

Peggy Rawle directed discussion to Section IV "Priorities of the Task Force in 1986.

The group expressed some concern with the use of "Preemption" in IV B. Deborah Lewis-Idema volunteered to develop suitable wording for this priority. By consensus the group agreed to delete the parenthetical in IV B.

Fran Abrams reminded the Task Force of the importance of looking at the role of regulators.

She felt this issue should be placed on the agenda for future discussion.

The group agreed to change IV E to "Consideration of alternative forms of provider staff credentialling."

The Chairperson asked the group for approval of the outline as changed excluding III B.

The Task Force approved by consensus the outline as changed. It was noted that this outline reflects all items approved at the December 5, meeting.

The Chairperson will notify all members of the availability of the draft report as soon as possible.

The Chairperson distributed to members the draft recommendation to establish an interagency child care licensing council. Peggy pointed out that the Director of the Office of Children and Youth had inadvertently been included as a member of the 3 department council. She asked members to make appropriate changes to their copies.

The Chairperson asked Senator Hoffman, subcommittee chairperson, to lead the discussion of this recommendation.

Senator Hoffman recommended the deletion of the parenthetical in the second bulleted item. The group by consensus agreed to delete.

Senator Hoffman asked if the council should be permanent or time limited. The Task Force after discussion agreed to include in the legislation for the council a 5 year sunset review.

Deborah Lewis-Idema recommended changing the fifth bulleted item to "The review and adequacy of the licensing resources..." By consensus this change was approved.

John Kyle suggested adding "assuring" before coordination in the second bulleted item. Again this change was accepted by consensus.

It was suggested and approved by consensus to change the third bulleted item to "The examination and resolution of problems associated with the regulation of out-of-home child care in one or more of the regulatory agencies, including possible..."

The group discussed the membership of the council. John Kyle recommended adding "the primary program persons" to the council membership. By consensus the group approved John's recommendation.

The group discussed the staff dedicated to the council. There was general discussion about staff administration, accountability, budget and location.

Frank Farrow volunteered to research the questions concerning staff. Frank felt the State's Coordinating Council for Children, may provide a model for the interagency council. John Kyle agreed to work with Frank on this issue.

Senator Hoffman recommended adding the Office of Children and Youth, Zoning, Building, and Fire Marshall to the list of representatives of the advisory workgroup. The recommendation was approved by consensus.

Senator Hoffman recommended the appointment by the Governor of the representatives to the advisory workgroup. Approved by consensus.

General discussion followed concerning the importance of a valid and meaningful advisory workgroup. Deborah Lewis-Idema volunteered to prepare language to include in the recommendation which would give meaning and substance to the advisory workgroup.

The subject of the dedicated staff and their location was brought to the floor for further discussion. Joan Wilson made a motion to have the Office of Children and Youth be considered among others as a possible administrative location for the council's staff. Frank Farrow seconded the motion. The motion was approved by a 5 to 3 margin.

The Chairperson reminded everyone of the tight work schedule we have in getting the interim report to the Governor by December 20. She also, asked for prompt submittal of all Task Force members' work which will go into the report.

The meeting was adjourned at 7:05 p.m.

Respectfully submitted,

Ronald Forbes

TASK FORCE ON DAY CARE  
FACILITIES AND SERVICES  
MINUTES

December 19, 1985



The December 19, 1985 meeting of the Task Force was called to order by Chairperson Rawle. The following people were in attendance.

Members:

Dr. Joan Wilson, Advisory Committee for Children and Youth  
Dr. Herman E. Behling, Jr., Maryland State Department of Education  
Ms. Deborah Lewis-Idema, Department of Health and Mental Hygiene  
Ms. Jean Weaver, Provider  
Ms. Peg Rawle, Chairperson  
Dr. Evelyn Slaght, Child Advocacy Group  
Ms. Fran Abrams, Consumer Representative  
Mr. Frank Farrow, Department of Human Resources  
Mr. John E. Kyle, Office for Children and Youth  
Mr. Ray Dearborn, Department of Budget and Fiscal Planning  
Dr. Robert Drachman, Local Health Department  
The Honorable Diane Kirchenbauer, House of Delegates

A draft of the Task Force Interim Report to the Governor was distributed and time was allowed for the group to read it. Before discussion of the draft report began, the Chair indicated that the issue of where to locate an Interagency Licensing Council needed resolution. Although at 4:00 p. m. there was not a quorum yet present, the Chair asked Frank Farrow to distribute the material he had prepared, identifying the options for where to locate the Council; Mr. Farrow elaborated on the material he had distributed. By 4:10 p.m. a quorum had convened. Questions and discussion followed Mr. Farrow's presentation.

A motion was made and passed that option 5 be recommended to the Governor; the Chair added that the other options would be included in an appendix to the Report. A correction was made to option 5 (c) as follows: Insert "the Council regarding" between the words "to" and "one or all of the three agencies."

A motion was made to add a parenthetical phrase on page 4 of the draft report in the middle bullet within the 4th paragraph to specify the work done by the Task Force; the motion failed.



A motion was made to remove recommendation 5 from the draft report. The motion was seconded and passed.

A motion was made and seconded to add the words "provider associations" and "advocacy groups" to the list on page 4 regarding the advisory workshop; the motion was expanded to specify that no more than one-third of the members shall be representatives of public entities. The motion passed.

A motion was made to amend recommendations 7, 10, and 12 as follows: Delete "requested in the Supplemental Budget Request" and replace that phrase with "provided." The motion passed.

The group began to discuss the proposed advisory workgroup as outlined on page 4 of the draft report again. A motion was made, seconded and passed which specified that the phrase "no more than" which precedes "15 members appointed by the Governor" be deleted; in other words, the advisory workgroup should consist of 15 members appointed by the Governor. In addition, "majority of membership to be appointed by the Governor to represent the private sector" should replace "one-third of members" which had been voted on previously.

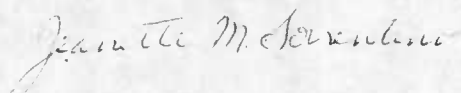
A motion was made and passed to change the name of the proposed Council to "Interagency Child Care Licensing Council." The first reference to the name of the Council is in recommendation 2 on page 3 of the draft report.

A motion was made and passed to submit to the Governor the Interim Report reviewed at this meeting with the corrections and additions that were made.

The Task Force will next meet on January 16, 1986 from 3:00 p.m. to 5:00 p.m. in Annapolis, the meeting place to be announced.

Will anyone who does not have a copy of the Minutes from December 4 and December 5, 1985 please contact Mrs. Sorrentino at her Baltimore office (659-2162). If she is not in the office a message can be left with her secretary.

Respectfully submitted,



Jeanette M. Sorrentino  
Recording Secretary



**TASK FORCE ON  
DAY CARE FACILITIES AND SERVICES  
INTERIM REPORT**

**December 20, 1985**



## TASK FORCE ON DAY CARE FACILITIES AND SERVICES

### MEMBERS

Margaret Rawle - CHAIR	Public - at - Large
Evelyn Slaght, Ph.D.	Representative of Child Advocacy Group
Frances L. Abrams	Consumer
Jean Weaver	Provider
Tom Hicks	Provider
The Honorable Barbara A. Hoffman	Senate
The Honorable Diane Kirchenbauer	House
Frank Farrow	Department of Human Resources
Deborah Lewis-Idema	Department of Health and Mental Hygiene
Dr. Herman E. Behling	Department of Education
Joan C. Wilson, Ph.D.	Advisory Committee to the Office for Children and Youth
Robert H. Drachman, M.D.	Local Health Department
Timothy Griffith	Local Social Services Department
Ray N. Dearborn	Department of Budget and Fiscal Planning
John E. Kyle	Office for Children and Youth

### DEPARTMENTAL STAFF

Barbara H. Bartholomy	Department of Health and Mental Hygiene
Dr. Adolphus Spain	Department of Education
Frank Sullivan	Department of Human Resources
Ronald Forbes	Department of Human Resources
Jeanette Sorrentino	Department of Education